

POWER TRANSFORMERS

<p>NOTES</p> <ol style="list-style-type: none"> 1 This document is effective upon receipt 2 Unauthorized copying of this document is prohibited 3 This document is private and confidential 4 Original is maintained by the General Manager 	<table> <tr> <td>Document No.</td> <td>AP</td> </tr> <tr> <td>Revision</td> <td>0</td> </tr> <tr> <td>Date</td> <td>09/04/2026</td> </tr> <tr> <td>Page</td> <td>1 of 3</td> </tr> </table>	Document No.	AP	Revision	0	Date	09/04/2026	Page	1 of 3
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ACTIVITY PROFILE – TRUCK DRIVER/CRANE OPERATOR AND OIL SAMPLER

1. POSITION

1.1 Truck Driver/Crane Operator and Oil Sampler

2. DEPARTMENT

2.1 Site Services Department

3. WORKPLACE

- 3.1 Permanent facilities: ACTOM Power Transformers, Wadeville and Pretoria
- 3.2 Test bays Wadeville and Pretoria
- 3.3 APT's customer's sites – South Africa and abroad

4. RESPONSIBLE TO

4.1 Site Services Manager

5. KEY RESPONSIBILITIES

- 5.1 **Driving/Transporting:** Safely drive crane truck to various job sites in compliance with traffic regulations
- 5.2 **Crane Operation:** Operate boom trucks to lift, move and position heavy materials (Radiators, Conservators, pipes, bushings etc.)
- 5.3 **Safety Inspections:** Conduct daily pre-operational checks on the truck and crane (hydraulic systems, boom, crane, lifting and rigging gear, tires, oil and water)
- 5.4 **Rigging and Lifting:** Calculate load weights and crane capacities to ensure safe lifting operations, using slings, chains and hooks
- 5.5 **Site Setup:** Properly secure and level the crane truck using outrigger on site
- 5.6 **Documentation:** Maintain daily logs (log sheets, incident reports, maintenance reports)

A division of ACTOM (Pty) Ltd

Registration Number: 2008/001863/07

Chairman: MA Mthethwa

Group Chief Executive Officer: M Naidoo

Divisional Chief Executive Officer: P Adams

Directors:

Executive: M Naidoo, D Lubbe, S Makamu,

S Chauke

(MLE Augonnet* - Alternate to S Chauke)

Non-Executive: C Kula, N Mohamed, S Ntswayi,

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6. REQUIRED SKILLS AND QUALIFICATIONS

- 6.1 **License/Certification:** Valid commercial driver's license (e.g. Code 14/EC) and certified training for truck-mounted cranes with Public Drivers Permit (PDP)
- 6.2 **Experience:** Proven experience operating heavy vehicles and cranes, more than 5 years' experience
- 6.3 **Technical Knowledge:** Ability to understand load charts, rigging procedures, and safety regulations (e.g. OSHA)
- 6.4 **Physical Strength/Coordination:** Strong hand-eye coordination and the ability to work at heights
- 6.5 **Communication:** Effective verbal communication to work with riggers and signallers

7. WORKING CONDITIONS

- 7.1 This role often involves working outdoors, potentially in high-paced environments, and requires high safety awareness to prevent incidents
- 7.2 It requires routine inspections and maintenance of equipment and vehicles

8. GENERAL

- 8.1 Liaison with various customers during customer tests on-site
- 8.2 To meet the requirements of the Site Services Project Schedule and to adhere to this as closely as possible
- 8.3 To promote good relationships within the work force and ensure that industrial relationships are in accordance with legal requirements as well as Company policy

9. HUMAN RESOURCES MANAGEMENT

- 9.1 Comply with the Company's Employment Equity and Skills Development Programs

10. ENVIRONMENTAL

- 10.1 To comply with the requirements of SANS 14001 (latest version) and the Company Management System as defined in the Management Procedure, Processes and Operating Instructions as applicable to customer sites

11. OCCUPATION HEALTH AND SAFETY

- 11.1 To comply with the requirements of ISO 45001 (latest version) and the Company Management System as defined in the Management Procedures, Processes and Operating Instructions as applicable to the Test Bay
- 11.2 Works and acts safely at all times, ensures that he/she is trained for the task and accepts personal responsibility for preventing and reporting practices which could endanger himself/herself and other

11.3 Comply with specific health and safety requirements relevant to the workplace or customer site

12. LEGAL AND REGULATORY

12.1 Adhere to the ACTOM Power Transformers Non-Disclosure & Confidentiality agreement, QF 423

13. PERSON ABILITY

13.1 Able body / mobility to execute physical tests which might include strenuous physical work

13.2 No phobias for confined spaces or working at heights within the normal safety parameters

13.3 Ability to drive / travel (>100km/day)

13.4 Adequate hearing, vision, depth of perception and fine motor skills

13.5 Able to speak and write English

13.6 Ability to complete work within agreed times and deadlines

13.7 Ability to communicate with department management and colleagues

14. AGREEMENT AND ACCEPTANCE

Print Employee Name:	
Employee Signature:	Date: